

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (PHASE - III)

Equity Action Plan Jan 2020 to Sept 2020

Name of Institute: **Indian Institute of Information Technology Guwahati**

Part A: For soft activities

Sl. No.	Activity	Action to be taken	Coordinator from the institute	Executing agency	Date & duration	Frequency	Whether continuing from last action plan or new activity	Indicator to measure outcome (should be quantifiable)	Estimated Expenditure (Rs.)
I.	Identify and support students who need extra support	<ul style="list-style-type: none"> Based on AMACAT test and diagnostic test results: identification of areas or specific topics in which a particular student needs more support Conducting bridge courses by faculty and research scholars 	Dr. Rajarshi Mitra and Dr. Manojit Ghose			Weekly	New activity	More than 85% of students will transit from First to Second year with all first year courses passed	900000.00
II.	Improvement soft skills and confidence levels	<ul style="list-style-type: none"> Electronics repository of soft skill learning material will be created and it will be available in the Institute website also. Student will access the soft skill material from 	Dr. Rajarshi Mitra		Procurement process will start from July 2020	Weekly	New activity	More than 85% transition rates for first and second year students, and more than 90 % students will be get employed.	10,50,000

		<p>existing desktop laboratory under the guidance of faculty and tutor from the Dept. of HSS.</p> <ul style="list-style-type: none"> • Consultant will be hired for conducting soft skill workshop 							
III.	Holding innovation and Knowledge Sharing seminar to improve knowledge sharing	<ul style="list-style-type: none"> • Each department will invite expert to deliver lecture on recent innovation in respective areas • Experts from various industries may also be invited 	HODs			Continuous	continuing from last action plan	At least 10 innovative idea will come from student to solve real challenges in society. It will increase number of publication and employability skill of students.	400000
IV.	Improving placement of students	<ul style="list-style-type: none"> • Greater networking with industry by organizing Industry fest during institute annual fest. • Placement coordinator will conduct annual meet of alumni 	Placement Coordinator		20-22 March 2020		New activity	More than 90 % students will be get employed	500000
V.	Sharing information and knowledge	<ul style="list-style-type: none"> • Institutes will organize camps at the school in the rural areas to share 	Technical Co-ordinator		One week in March and August	Yearly	continuing from last action plan	Increased number of students from	20000

	about engineering courses and institutions	<p>information and knowledge about engineering education.</p> <ul style="list-style-type: none"> Students from the third and final year may participate in these camps Discussions will be arrange on entrance exams requirement, scholarships available, and future prospects to encourage students from the rural areas 						the rural areas, especially girls	
VI.	Providing appropriate infrastructure for physically challenged students	<ul style="list-style-type: none"> As we already have ramp, lift, and toilet facility for PD category students, we don't need to take action at the moment. 				As required	continuing from last action plan	Increased number of disabled students due to improved facilities	
VII.	A two-tier grievance redress mechanism (GRM)	<ul style="list-style-type: none"> Internal Complain Committee (ICC) will create email complaint at a) Dept. level, b) hostel level, c) Works and infrastructure related and d) the harassment committee The complaints will be resolved in 14 working days, and actions taken to be informed to the 	Associate Dean Student Affairs			Continuous	continuing from last action plan	Number of complaints received and time taken to address grievances	

		complainant. Any unresolved or unsatisfactory case to be reported to the Chairman, Senate for necessary action.							
VIII.	Ensuring that institutional mechanisms to protect and address the needs and concerns of women students are established	<ul style="list-style-type: none"> • Institute Complaints Committee for sexual harassment at the Workplace has been formed. • Email address will be available to students/faculty/staff for lodging issues. • Workshops will be conducted to create awareness 	Associate Dean Student Affairs			Continuous	continuing from last action plan	Institute will maintain healthy environment	20000
IX.	Creation of Peer Learning Groups of students	<ul style="list-style-type: none"> • Developing the Peer Learning Groups of 10-12 students (from diverse academic backgrounds/levels/genders/social background), for joint study and joint projects • Assigning senior student as mentors of the group. 	HODs (CSE & ECE)		August	Yearly	continuing from last action plan	Improvement in student's performance / better marks / improved transition from first to second year	20,00,000

		<ul style="list-style-type: none"> • The Student mentor will meet minimum once in a week • Incentive will be given to senior students for motivation 							
X.	Appointing Faculty Advisers (FA) for Students	<ul style="list-style-type: none"> • Appointed Faculty Advisers for 10-15 student mentors • The faculty advisor are meeting minimum twice in a month • FA will keep in touch with parents and talk to them when a relevant problem arises. • Faculty will take care the emotional problem of the student • Counselling will be provided to needy students / staff 	Associate Dean Academic Affairs	Mind India is providing on campus and YourDOST is providing online counselling services	August	Yearly	continuing from last action plan	Satisfactory progress in implementation of the proposed activities and achievement of targets, based on the reports received from the mentors	55,99,440