



भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI
बंगरा, गुवाहाटी-781015, भारत
Bongora, Guwahati-781015, India

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INVITATION LETTER

Package Code: TEQIP-III/2019/iiit/116/449
Package Name: IIITG/Desktop for CSE/ECE Lab

Current Date: 09-Aug-2019
Method: Shopping Goods

To,
All interested vendors

Sub: INVITATION LETTER FOR PURCHASE OF DESKTOP COMPUTERS

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Delivery Period	Installation Requirement (if any)
1	Desktop Computers (i3)	93	IIIT Guwahati, Bongora, Guwahati 781015	30 Days	Yes
2	Desktop Computers (i7)	02			

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the Technical Education Quality Improvement Programme [TEQIP]-Phase III Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation
- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees (₹) only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than 90days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
- 6.1 are properly signed; and
- 6.2 Confirm to the terms and conditions, and specifications.

- 6.3 You are also requested to submit the following documents:-
- Proof of Registration under relevant law, such as Companies Act, and / or Shops & Establishment Act or Trade License from appropriate authority etc.
 - Dealership/authorisation certificate from the OEM (Original Equipment Manufacturer).
 - Copy of PAN, GSTIN
 - Details of the after sales service facilities available at Guwahati, Assam responsible for maintaining the computers during the entire period of warranty.
- 6.4 In addition to above, bidders intending to offer bids in response to advertisement published in the official website of the Institute (i.e. www.iiitg.ac.in) should submit the following :-
- Details of the similar items ordered by Government/ Autonomous Institute(s) during last three years as per Annexure-II.
 - Copies of the Purchase order(s) of similar items from Government/ Autonomous Institute(s) during last three years.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
- Satisfactory Delivery & Installation - 90% of total cost
Satisfactory Acceptance - 10% of total cost
10. All supplied items are under comprehensive onsite warranty of 36 months from the date of successful acceptance of items .
11. You are requested to provide your offer latest by 16:00 hours on 23-Aug-2019.
12. Detailed specifications of the items are at Annexure I.
13. Testing/Installation Clause (if any) yes
14. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
15. Sealed quotation to be submitted/ delivered at the address mentioned below,
**The Director ,Indian Institute of Information Technology Guwahati
Bongora, Guwahati, Pin-781015**
- Note:- The quotation must be enclosed in a sealed envelope superscribed with –“IQ no:-
TEQIP-III/2019/iiit/Shopping/116 , due date: 23.08.2019 and time 1600 Hrs”**
16. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/-
(Authorized Signatory)
Name & Designation
Gautam Barua, Director

Annexure-I

Sl. No.	Item Name and Technical Details	Qty.																		
1	<p>Item Name: Desktop Computers (i3)</p> <p>Form Factor All-in-one</p> <p>Processor Intel Core i3-8100T or better</p> <p>Chipset Compatible Chipset with Processor</p> <p>Motherboard Supplied from the same OEM</p> <p>Memory 1x8 GB DDR IV 2666 MHz or higher with minimum 2 DIMM slots.</p> <p>Hard Disk Drive & controller 1 TB 7200 RPM, SATA III 6 Gbps, SMART IV or better</p> <p>Graphics Integrated UHD Graphics</p> <p>Audio High Definition Integrated Audio with Internal Speaker</p> <p>Ethernet /Communication Integrated Gigabit (10/100/1000 NIC) LAN, Integrated 802.11a/b/g/n/ac (1x1) WLAN</p> <p>Ports 1 x HDMI-out; 1 x headphone/microphone combo; 1 x power connector; 1 x RJ-45; 4 x USB (at least 2 nos of USB 3.1)</p> <p>Power Supply External adaptor based PSU with maximum of 120W and minimum 89% energy efficiency</p> <p>Keyboard/Mouse USB 104 keys keyboard (Same make as PC) USB 2 Button Optical Scroll Mouse (Same make as PC)</p> <p>Operating System Microsoft Windows 10 Professional 64 bit with license</p> <p>Diagnostic Tool Inbuilt Pre-Boot BIOS Diagnostics</p> <p>Compliance And Certification Energy Star compliant, EPEAT INDIA REGISTERED, ROHS. FCC/UL OR EQUIVALENT Certification for AIO, ISO 9001,14001,20001,27001 for OEM</p> <p>Information Accessibility Product details, specifications and brochure to be available in public domain</p> <p>Support Drivers should be available for download from OEM site for at least 5 years from the date of purchase order</p> <p>Monitor 20 inch or higher with minimum resolution of 1600X900 or better with 1 MP webcam or better</p> <p>Camera 1 MP HD webcam with integrated digital microphone</p> <p>Security Management Lock slot; Trusted Platform Module (TPM) 2.0</p> <p>Warranty 3 Years comprehensive onsite warranty</p>	93																		
2	<p>Item Name: Desktop Computers (i7)</p> <table border="1" data-bbox="135 1503 1283 2007"> <tr> <td>Form Factor</td> <td>Tower</td> </tr> <tr> <td>Processor</td> <td>Intel Core i7-8700 or better</td> </tr> <tr> <td>Chipset</td> <td>Compatible Chipset with Processor</td> </tr> <tr> <td>Motherboard</td> <td>Supplied from the same OEM</td> </tr> <tr> <td>Memory</td> <td>16 GB (2x8GB) DDR IV 2666 MHz or higher with minimum 4 DIMM slots.</td> </tr> <tr> <td>Expansion Slots</td> <td>1 PCIe 3 x4 (x16 connector); 2 M.2 PCIe 3 x4; 1 PCIe Gen 3 x16; 2 PCIe 3 x1 (x4 open ended connector)</td> </tr> <tr> <td>Hard Disk Drive & controller</td> <td>2 TB 7200 RPM, SATA III 6 Gbps, SMART IV or better</td> </tr> <tr> <td>Graphics</td> <td>Integrated UHD Graphics</td> </tr> <tr> <td>Audio</td> <td>High Definition Integrated Audio with Internal Speaker</td> </tr> </table>	Form Factor	Tower	Processor	Intel Core i7-8700 or better	Chipset	Compatible Chipset with Processor	Motherboard	Supplied from the same OEM	Memory	16 GB (2x8GB) DDR IV 2666 MHz or higher with minimum 4 DIMM slots.	Expansion Slots	1 PCIe 3 x4 (x16 connector); 2 M.2 PCIe 3 x4; 1 PCIe Gen 3 x16; 2 PCIe 3 x1 (x4 open ended connector)	Hard Disk Drive & controller	2 TB 7200 RPM, SATA III 6 Gbps, SMART IV or better	Graphics	Integrated UHD Graphics	Audio	High Definition Integrated Audio with Internal Speaker	02
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Ethernet /Communication	Integrated Gigabit (10/100/1000 NIC) LAN, Integrated 802.11a/b/g/n/ac (1x1) WLAN
Ports	1 x HDMI/VGA-out; 1 x headphone/microphone combo; 1 x power connector; 1 x RJ-45; 3 x USB (at least 1 nos of USB 3) or more
Power Supply	500 W internal power adapter, up to 90% efficiency, active PFC
Keyboard/Mouse	USB 104 keys keyboard (Same make as PC) USB 2 Button Optical Scroll Mouse (Same make as PC)
Operating System	Microsoft Windows 10 Professional 64 bit with license
Diagnostic Tool	Inbuilt Pre-Boot BIOS Diagnostics
GPU	NVIDIA Quadro P1000 (4 GB GDDR5)
Compliance And Certification	Energy Star compliant, EPEAT INDIA REGISTERED, ROHS. ISO 9001,14001,20001,27001 for OEM
Information Accessibility	Product details, specifications and brochure to be available in public domain
Support	Drivers should be available for download from OEM site for at least 5 years from the date of purchase order
Monitor	20 inch or higher with minimum resolution of 1920X1080 or better with 1 MP webcam or better
Warranty	3 Years comprehensive onsite warranty

Annexure-II

Details of the similar equipment ordered by Government/ Autonomous Institute(s) during last three years

Sl No	Date of Order	Institute's Name	Name of Equipment ordered	Quantity	Order value in ₹	Whether successfully completed the Order (Yes/No)

Signature of Supplier

Name: _____

Address: _____

Contact No: _____

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To:

Sl. No.	Description of Desktop Computers (with full Specifications)	Qty.	Unit	Quoted Unit rate in ₹ (Including Ex-Factory price, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	GST and other taxes payable (₹)	
						In %	In figures (B)
1	Desktop Computers (i3)	93					
2	Desktop Computers (i7)	02					
Total Cost							

Gross Total Cost (A+B): ₹ _____

We agree to supply the above Desktop Computers in accordance with the technical specifications for a total contract price of ₹ _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____