



भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI
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**NOTICE INVITING TENDER FOR SUPPLY OF STAND/PEDESTAL FANS AND CABIN
(CEILING MOUNTED) FANS AT IIIT GUWAHATI**

NIT NO: IIITG/S&P/190/2021 / 48 Date. 19.01.2021

Director, Indian Institute of Information Technology Guwahati (IIITG) invites sealed Quotations from Manufacturers, Distributors, Authorized Suppliers of approved make for supply & installation of Stand/Pedestal Fans and Cabin Fans (Please see the Specifications at Annexure-I) in IIIT Guwahati campus, Bongora near Guwahati Airport.

Last Date of submission of Quotation: 27.01.2021 till 3.00 p.m.

Date of Opening of Bid: Bids will be opened on 27.01.2021 at 3.30p.m.

In case, the last day of submission of the bid happens to be a holiday on account of Govt. notification, the tender shall be received and opened on the next working day at the same times.

Validity of Bids: Rate quoted must be valid for a period of 45 days from the date of Opening the bids.

Tender Fee: There will be no tender fee.

Terms & Conditions:

- a) **Submission of Quotation:** All quotations must be forwarded in sealed cover addressed to the *Director, IIIT Guwahati, Bongora, Guwahati-781015.*
- b) The bid must contain valid self certified photocopy documents of the bidder regarding PAN, GST, Trade Licence, Dealership Certificate, Technical specifications of the offered items with standard literature pertaining to product specifications etc.
- c) The bidder must mention the address and person responsible for after sales services.
- d) **Rate:** The rate quoted must be inclusive of GST and free delivery at site. The stores are required to be dispatched F.O.R. IIIT Guwahati at the suppliers own arrangement, free of any charge. The risk of damage or loss in transit, insurance and incidentals etc., will be that of the suppliers.

- e) Manufacturer's Technical leaflet, Product catalogue whenever applicable, should invariably be enclosed.
- f) **Warranty:-**The fans supplied shall be guaranteed for a minimum period of 12 months from the date of supply. Guarantee Certificates of OEM should be enclosed along with supply.
- g) **Delivery & Installation:** Successful bidder shall complete delivery and all electrical installation works as per bill of quantities (BOQ) within maximum period of 1 week from the date of receipt of purchase order.

The stores shall be delivered along with the relevant bill and challan in triplicate. The Institute reserves the right to reject such stores if found unacceptable.

- h) **Earnest Money Deposit (EMD):** An amount of ₹15,000.00 (Fifteen Thousand Only) be paid as an Earnest Money Deposit by a Demand Draft in favour of "*Indian Institute of Information Technology Guwahati*", payable at any Nationalised Bank at Guwahati. The EMD will be refunded after successful completion of DLP period of successful bidder. EMDs of unsuccessful bidders will be released within 2 weeks from that date of opening of the bids.
- i) **Defect Liability Period (DLP):** Goods supplied shall be liable to be replaced/repared till completion of one year of supply against manufacturing defects.
- j) **Payment:** On completion of entire supply and installation work, the supplier shall be eligible to apply for completion certificate. The Executive Engineer, IIITG shall issue the completion certificate within one week of completion of work. The supplier will then raise the bill along with completion certificates. Payment shall be made within 3 weeks from the date of supply through A/c Payee cheque or through electronic transfer.
- k) **Arbitration:** All disputes or differences of any kind whatsoever which shall at any time arise between the parties here to will subject to exclusive jurisdiction of High Court in Guwahati.
- l) The Director of IIITG reserves the right to accept or reject any bid or cancel the entire bidding process without assigning any reasons thereof.

Sd/-
Director, IIITG

Enclosure:

1. Annexure-I (Schedule of Items and quantities)

Bill of Quantities

| Sl. No. | Name of Items and specifications | Qty |
|---------|---|----------|
| 1 | <p>Supplying Stand/Pedastal Fan, 400mm or 16inch approx Type: Air Cooling fan Operating Voltage: 220-230V Power : 55-75W Blade: Metallic, 16inch PP Blades, Aerodynamically balanced blade for superior air delivery Height From Ground: Min 1300mm Speed: 3 speed choices Motor: Preferably copper motor Elegantly designed fan with Stem pipe having double locking arrangement Grill: Metallic with plastic coated Rotation: upto 120 degree Warranty : Minimum 1 year from the date of supply Make: Bajaj/Havells/Orient/Usha/Polycab</p> | 154 Nos. |
| | <p>Supply and fixing of Cabin Fan, 400mm or 16inch approx. Operating Voltage: 220-230V Power : 70-80W Blade: Metallic/Aluminium/PP Blades, 16inch Blades, Aerodynamically balanced blade for superior air delivery Gyroscopic Movement Light Weight and Ideal for mounting on low height ceiling High speed motor with higher air delivery Speed: 3 speed choices Motor: Copper winded heavy duty motor Grill: Metallic/ or metallic with plastic coated Warranty : Minimum 1 year from the date of supply Make: Bajaj/Havells/Orient/Usha/Polycab/Crompton</p> | 154 Nos. |

Note:

1. Deviations if any, must be clearly mentioned in the offer.
2. Cabin fans are to be fixed in Boys' Hostel, RCC ceilings. The bidder has to make his own arrangement for fixing of the the fans. Interested bidder may visit the site before submitting the quotations.
3. Actual Qty. at the time of order may slightly vary. Bidder should therefore mention the rates per item specifically.