

INVITATION FOR QUOTATION

TEQIP-III/2018/iiit/Shopping/44/4574

13-Jun-2018

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

| Sr. No | Brief Description | Quantity | Delivery Period | Place of Delivery | Installation Requirement (if any) |
|--------|--------------------|----------|-----------------|--|-----------------------------------|
| 1 | Computer Lab Chair | 64 Nos | 45 Days | IIIT Guwahati, Bongora, Guwahati Pin: 781015 | Yes |
| 2 | Computer Table | 32 Nos | 45 Days | IIIT Guwahati, Bongora, Guwahati, Pin:781015 | Yes |

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
 - 3.4 Applicable taxes shall be quoted separately for all items.
 - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

 - 6.1 are properly signed ; and
 - 6.2 confirm to the terms and conditions, and specifications.

- 6.3 The bidder should have minimum 03 (Three) years' experience in supplying similar furniture. The bidder should have supplied at least half the quantity of furniture specified in the bid document, for each item, in a single order, at least once. Proof is to be provided.
- 6.4 In addition to above, the Bidder need to submit the following:-
- Proof of Registration under relevant law, such as Companies Act, and / or Shops & Establishment Act or Trade License from appropriate authority etc.
 - Dealership certificate from the principals etc.
 - In case, the bidder is a manufacturer, proof of establishment/registration of the manufacturing unit to be submitted.
 - Copy of PAN, GSTIN.
7. The Quotations would be evaluated for all items together.
8. Award of contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
Delivery, Installation and Satisfactory Acceptance - 100% of total cost
10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **1400** hours on **27-Jun-2018**.
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **No**
14. Testing/Installation Clause (if any) **Yes**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,

The Director
Indian Institute of Information Technology Guwahati
G.N.B. Road, Ambari, Guwahati, Pin-781001

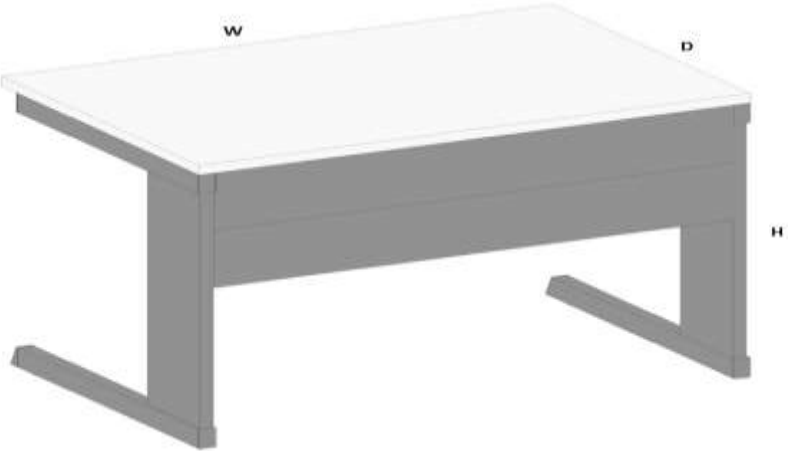
Note:- The quotation must be enclosed in a sealed envelope superscribed with –“IQ no:- TEQIP-III/2018/iiit/Shopping/44/4574 , due date: 27.06.2018 and time 1400 Hrs”

17. We look forward to receiving your quotation and thank you for your interest in this project.

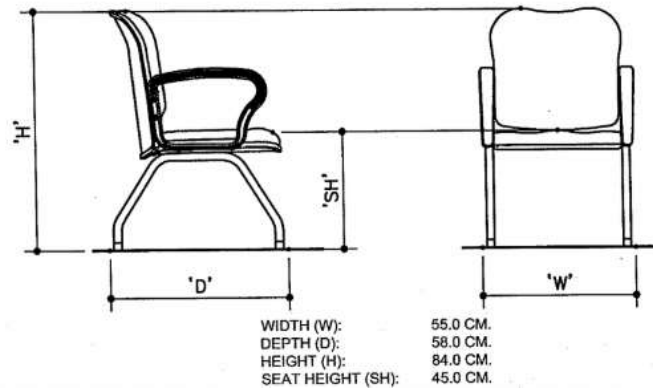
Sd/-
(Authorized Signatory)
Name & Designation
Gautam Barua, Director, IIITG

Annexure I

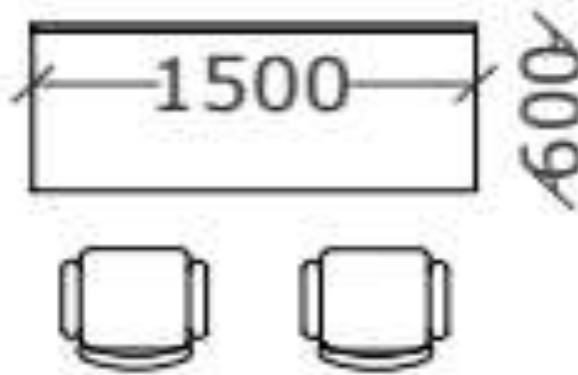
| Sr. No | Item Name | Specifications |
|--------|--------------------|--|
| 1 | Computer Lab Chair | <p>The table should have the following feature</p> <ul style="list-style-type: none"> • 25mm thick top with high pressure laminate surface and 2mm thick PVC lipping • Cord cutout, wire manager (to draw electrical & data wire inside it), provision for power socket. • Robust welded steel “C” frame construction • Table should accommodate two students. • Dimensions: 600mm (D) x 1500mm (W) x 760mm (H) • The assembly is to be coated with average 50 to 60 micron thickness of epoxy powder coating. <p>Detailed Specification of Table</p> <p>1. LEGS:</p> <p>A) Main leg To be made up of Mild Steel (M.S.) E. R. W tubes at top & bottom, Rectangular cross section of 25.4 x 50.8 x 1.6 mm thickness & as per IS 7138 - 1973. The vertical MS “C” section of cross-sectional size 160 x 22 & 1.6 mm thickness as per IS 513-1994 is welded to the top & bottom tubes. MS angles of thickness 1.6 mms are to be welded to the top tube for fixing work tops. The Leg is pretreated and coated with average 50 to 60 micron thickness of epoxy powder coating.</p> <p>B) Corner leg To be made up of M.S. base plate of thickness 1.6 mm & as per IS 513 – 1994 welded to MS vertical channels of thickness 1.2 mm & as per IS 513 –1994. An MS angle of thickness 1.2 mm is fixed to the vertical channel of the leg for fitting work top. The Leg is to be pretreated and coated with average 50 to 60 micron thickness of epoxy powder coating.</p> <p>2. WIRE MANAGERS: Wire managers should be available below work top & spans between Main leg & Corner Leg. These are made up of MS 'C' sections (2 nos – top & bottom), CRCA 'D' grade 1.0 mm thk. & as per IS: 513-1994 & each with a cross sectional size of 50 x 150. They vary in length with the work top. The wire managers are pretreated and powder coated with epoxy powder coating. A fascia of 9mm thick PLB is snap-fitted on wire managers for mounting of switches.</p> <p>3. SWITCH POST (2way, 3way & 4way 90°): Should have vertical part comprises of a section made of CRCA "D" grade 1.0 mm thick M.S. sheet as per IS: 513-1994 which is welded to a base plate of MS & thickness 2.0 mm. Another vertical section made up of CRCA "D" grade 1.0 mm thick</p> |

| | | |
|---|----------------|--|
| | | <p>M.S. sheet as per IS: 513-1994, slides into the switch post assembly & closes it from outside. An MS angle of CRCA "D" grade 1.2 mm thick is fixed to the switch post from inside to support work top. The switch post is pretreated (as described in "Details of pre-treatment process") and coated with average 50 to 60 micron thickness of epoxy powder coating.</p> <p>4. WORK TOP</p> <p>Should be made of 25mm thick Plain Particle board interior grade conforming to IS:3087:1985 . The top shall be laminated with laminate of 0.8 mm thickness of approved shade as per IS:2046-1995 and glue of PVAC . Bottom shall have a backing laminate of minimum 0.6 mm thickness. The front edge of work surface shall be provided with machine pressed 2 mm thick PVC lipping glued with hotmelt EVA glue.</p> <p>5. Illustration</p> <p>The illustration for the table is given in the following diagram. Variation dimension is allowed only upto 2%.</p>  <p style="text-align: center;">Illustrative Diagram for Table</p> |
| 2 | Computer Table | <p>Detailed Specification of Chair</p> <ol style="list-style-type: none"> 1. EAT/BACK ASSEMBLY: The seat and back are to be made up of 1.2 ± 0.1 cm. thick hot pressed plywood and upholstered with fabric and molded Polyurethane foam with PVC lipping all around. The back foam is designed with contoured lumbar support. 2. HIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR polyurethane foam is to be molded with density $=45+1-2 \text{ kg/m}^3$ and hardness load 16 ± 2 kgf. 3. ARMRESTS: The one-piece armrests made of black integral skin polyurethane with 50-70 Shore Hardness and reinforced with M.S. insert. The armrests are scratch and weather resistant. The armrests are fitted to the seat with seat armrest connecting bracket made of 0.3 ± 0.022cm thickness. HR steel. |

4. **TUBULAR UNDERSTRUCTURE:** The understructure is to be made of 0.254 ± 0.03 crn. x 0.2 ± 0.016 cm thick M.S. E.R.W. tube and black powder coated with average of 40 to 60 micron thickness.



Illustrative Diagram for Chair



Illustrative diagram for the setup with table and chair

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To:

| Sl. No. | Description of goods (with full Specifications) | Qty. | Unit | Quoted Unit rate in Rs. (Including Ex-Factory price, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments) | Total Price (A) | GST and other taxes payable | |
|-------------------|---|------|------|---|-----------------|-----------------------------|----------------|
| | | | | | | In % | In figures (B) |
| | | | | | | | |
| Total Cost | | | | | | | |

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____