

**Minutes of the  
Thirty-Eighth Meeting of the  
Board of Governors**

**Indian Institute of Information  
Technology Guwahati  
March 23 2023**

## **Minutes of the Thirty-Eighth Meeting of the Board of Governors of Indian Institute of Information Technology Guwahati.**

### **Present:**

Mr. S. Ramadorai, Chairman (via VC)  
Dr. Indrajit Bhattacharya (via VC)  
Mr. Subroto Ghosh (via VC)  
Prof. Rajat Gupta  
Prof. Parmeswar Iyer (via VC)  
Prof. T. Punniyamurthy (Via VC)  
Prof. Kanduru V. Krishna (Via VC)  
Prof. Gautam Barua, Director  
Mr. Uttam Chandra Das, Registrar  
Mr. Ranjit Barthakur (invitee, via VC)  
Dr. Ferdous Ahmed Barbhuyia (by invitation)

### **Item No. 1 Minutes of the Thirty Seventh Meeting of the Board of Governors of the Institute held on 11/01/2023**

**Resolution 38.1:** The Minutes of the Thirty-seventh meeting of the Board held on 11<sup>th</sup> of January 2023, as given at Annexure 1, were approved.

### **Item No. 2 Action Taken Report**

The Board noted the action taken report of decisions taken in earlier meetings of the Board.

### **Item No. 3 Director' Report**

The Board noted the Director's Report.

### **Item No. 4 Institute Start-up Policy**

The Board examined the Institute Start-up policy and noted that the provisions were in line with the framework suggested by the National Innovation and Startup Policy (NISP) of the Ministry of Education's Innovation Cell. The Board approved the policy.

**Resolution 38.4:** The Board resolved to approve the Institute Start-up Policy as given in Annexure 2.

### **Item No. 5 Institute Incubation Centre**

The Board welcomed the proposal to set up an incubation centre in the Institute. It agreed with the flexible provisions in the proposal and noted that persons from other Institutions can also participate in the centre. The Board decided to add a provision to allow entrepreneurs to be attached to the incubation centre in a virtual mode be included. Small start-ups with limited funds may be able to operate from their own premises and will then not have to incur rental charges for physical space in the centre.

**Resolution 38.5:** The Board resolved to approve the IIIT Guwahati-Technology Incubation Centre: Rules and Guidelines as given in Annexure 3.

#### **Item No. 6 Budget Estimate for 2023-24**

The Board noted that the Finance Committee has recommended the approval of the Budget estimates of 2023-24. The Board noted that there is an increase in recurring expenditure from Rs. 19.30 crores in 2022-23 to Rs. 23.73 crores proposed for 2023-24. The Capital expenditure also shows an increase from Rs. 6.13 crores in 2022-23 to Rs. 14.70 crores proposed for 2023-24 (many payments scheduled for 2022-23 have spilled over to 2023-24). The increases in expenditure has been made possible by an increase in student fees (with the number of students increasing), and with the receipt of a grant of Rs. 10 crores for Capital expenditure from the Government of Assam. It was noted that there is no increase in fees proposed, and this will be the third year with the same fees for the B.Tech programme (Rs. 2.5 lakhs per year) and the second year with the same fees for the M.Tech programme (Rs. 2 lakhs and Rs. 1.5 lakhs per year respectively for the CSE and ECE programmes). The Board agreed with the recommendation of the Finance Committee.

**Resolution 38.6:** The Board resolved to approve the budget estimates for 2023-24 as given in Annexure 4.

#### **Item No. 7: Delegation of Financial Powers to Associate Deans and Heads of Departments**

The Board examined the proposal and agreed that such delegation of powers will improve the functioning of the Institute. The Board noted that the Finance Committee has recommended approval of these delegation of powers. The Board agreed to the recommendation of the Finance Committee.

**Resolution 38.7:** The Board resolved to approve the delegation of powers as given in Annexure 5 with a limit of Rs. 50,000 (except for regular payments based on tendering such as AMC of AC, security service payments, out-sourcing payments, etc) for recurring budget heads and a limit of Rs. 5 lakhs for Capital expenditure, per sanction. The Board further resolved to approve to allow the Director to make re-allocation in budget figures of up to 10% extra for an account head, by reducing budget amounts of other account heads.

**Item No. 8 Policy on Financial Contributions on Resignation of a Regular Employee**

The Board noted that the Finance Committee had examined the matter and agreed with the observation of the Integrated Finance Division, Ministry of Education, that gratuity payments have to be made and must be handled as per the provisions of the up-to-date Payment of Gratuity Act 1972. Regarding Leave Salary, the Finance Committee agreed with the proposal that the Institute will not make leave salary contributions or make payments, for the unutilised leave at the credit of an employee at the time of his / her resignation from service. This is due to limited funds available with the Institute. The Board agreed to the recommendations of the Finance Committee.

**Resolution 38.8** The Board resolved to approve the following:

1. Gratuity due to an employee at the time of his or her leaving the Institute is to be governed by the up-to-date Payment of Gratuity Act, 1972.
2. The Institute policy regarding unutilised leave at the credit of an employee who resigns from duty is to not make payments against this leave either directly to the employee or as a contribution to an Institute where the employee joins after resigning from the Institute.

**Item No. 9 Building Infrastructure through PPP mode and Availing Viable Gap Funding (VGF) scheme of the Ministry of Finance, Govt. of India.**

The Board examined the scheme proposed by the Ministry of Education (MoE) of building infrastructure such as hostels in a PPP mode using Institute land and by engaging a private partner to build and operate the infrastructure. The Board also noted the Viability Gap Funding (VGF) scheme of the Ministry of Finance whereby shortfalls in investments could be met by support from the Government. The question of whether an Institute like IIITG which is not getting any funding from the Govt. of India will be eligible for VGF needs needs answering. The Board advised the Institute to obtain clarity on this matter from the MoE. The Board was in principle in agreement to avail of this scheme. However, it advised that the Institute should wait for MoE to set up a Programme Management Unit (PMU) for the scheme and to create a panel of Transactional Advisors (TA) from which panel the Institute has to appoint an advisor to help in implementation of the scheme. The likely cost of engaging a TA also needs to be ascertained.

**Item No. 10 Student Admissions for 2023-24**

The Board agreed with the proposal to keep the intake for 2023-24 to be the same as that of 2022-23.

**Resolution 38.10:** The Board resolved to approve the intake of students in 2023-24 as follows:

*B.Tech Intake:*

Prog Code as per JoSAA format	State/ all India seats	Cat	GE	GE-PwD	EWS	EWS-PwD	SC	SC-PwD	ST	ST-PwD	OBC-NCL	OBC - NCL-PwD	Total
4110	All India	Gender Neutral	64	2	4	0	20	1	10	0	36	1	138
4110	All India	Female	13	0	1	0	4	0	2	0	7	0	27
4114	All India	Gender Neutral	34	1	2	0	11	0	6	0	20	1	75
4114	All India	Female	7	0	0	0	2	0	1	0	4	0	14
		Total	118	3	7	0	37	1	19	0	67	2	254

*M.Tech Intake:*

	GE	GE-PwD	SC	SC-PwD	ST	ST-PwD	OBC	OBC-PwD	EWS	Total
CSE	29	1	9	0	5	0	15	1	2	62
ECE (S&C)	17	1	5	0	3	0	9	0	1	36
ECE (V&E)	11	1	4	0	2	0	7	0	1	26

**Item No. 11 Mess Advance**

The Board agreed with the proposal to take four months' mess dues as advance at the time of registration every semester.

**Resolution 38.11:** The Board resolved to approve the inclusion of four months' of estimated monthly mess charges as additional dues to be paid at the time of registration by all students in every semester.

As there were no other matters, the meeting ended after thanking the Chair.

Approved

(Gautam Barua)  
Director, IIIT Guwahati and  
Secretary to the Board.

(S. Ramadorai)  
Chairman Board of Governors, IIIT Guwahati