

**Minutes of the Thirteenth Meeting of the Board of Governors of Indian Institute of Information Technology Guwahati.**

**Present:**

Mr. S. Ramadorai, Chairman (through video conferencing)  
Prof. Dhruva J. Saikia  
Dr. K. Kesavasamy (through video-conferencing)  
Mr. Subrata Ghosh (representing Mr. Hemant Kanoria, Srei Infrastructure)  
Mr. Bedanta Prasad Sarma  
Ms. Krishna Gohain (representing Mr. Ajay Tewari, Assam Govt.)  
Prof. Gautam Biswas  
Prof. M. G. P. Prasad  
Prof. Gautam Barua

**Leave of Absence:** Mr. Rakesh Ranjan, Prof. Rajat Gupta (Director NIT Silchar), and Prof. Pinakeswar Mahanta who were unable to attend, were granted leave of absence.

**Item 1 Minutes of the Twelfth Meeting of the Board.**

**Resolution 13.1:** The Minutes of the Twelfth meeting of the Board held on 31 March 2017 were approved.

**Item 2 Action Taken Report.**

The Action Taken Report was noted by the Board.

**Item No. 3 Statement of Committed Expenditure under Capital Funds**

The Board noted that the MHRD had sent a comment on the Minutes of the last meeting stating that till the proposal of revised capital cost of Rs. 233 crores is approved, the cost of the project should be limited to Rs. 128 crores. The Board noted that it had authorised the Institute, in its 10th Board meeting held on 28 September 2016, to borrow funds from HEFA or from Banks to meet the extra expenditure beyond Rs. 128 crores, during the current phase of construction. The Board noted that the current estimate of expenditure in the current phase is Rs. 146.86 crores and the Institute estimates funding of Rs. 3 crores from TEQIP III in the current financial year. With a loan from HEFA of Rs. 20 crores, the funds available will be Rs. 151 crores. Thus, there will be no demands on the stake holders for funds beyond Rs. 128 crores. The Board also noted that some of the funds will be required only in the next financial year and the Board hoped that the revised capital cost will be approved by then and so there will be no need to approach HEFA for a loan. The Board noted the need to commit expenditure up to Rs. 146.86 crores now so that orders can be immediately placed for work relating to supply of electricity, provision of water supply, and establishment of sewage treatment plants. The Board noted that without starting work on these items, it will not be possible to move to the campus early next year.

**Item No. 4 Administrative Approval of Expenditure for Establishment of Permanent Power Supply to the Institute Campus and for establishing an Electric Sub-station with a Cable Network in the Campus.**

The Board examined the proposal from the Assam Power Distribution Company Ltd (APDCL) for providing electric supply to the campus of IIITG from the sub-station of its sister company, Assam Electricity Grid Company Ltd (AEGCL), located near the campus. The Board noted that the BWC of the Institute has examined the proposal and has given its recommendation to accept the proposal. The Board noted that the line to be brought to the campus is also likely to be used to provide power to the proposed IT Park (managed by Amtron) and to the Cotton University campus, both located adjacent to the IIITG campus. Since these organisations are not yet ready with finances to share the cost of the electricity line, the Board agreed with the proposal of the Institute bearing the entire cost now and of requesting Amtron and Cotton University to pay their share of the expenditure (to be arrived at on mutual agreement) if and when they take electricity power from this line.

The Board also examined the preliminary estimate prepared by the Project Management Consultant (PMC, through the Architect) for the equipment and cables required for energising the substation on campus (civil work currently ongoing) and supplying electricity to the buildings on campus. The Board agreed with the estimate and agreed to provide administrative approval to an amount 15% more than the estimate.

**Resolution 13.4A:** The Board resolved to accord Administrative Approval for expenditure of Rs. 3.10 crores for provisioning of electricity supply to the campus of the Institute and approved the allotment of work on deposit basis to APDCL, as per their proposal.

**Resolution 13.4B:** The Board resolved to accord Administrative Approval for expenditure of Rs. 4,02,20,199.00 for the cost of equipment for the Electric Sub-station and for electric cabling to reach all the buildings on campus.

**Item No. 5 Revised Administration Approval for Expenditure on Campus Development through Assam State PWD**

The Board noted land filling and road construction work on campus has been undertaken through the Assam State PWD since 2015. Work was entrusted to Assam State PWD as it was felt that they would be in a better position to acquire soil for these works, than if work was done through the PMC. The Board noted that it has given Administrative Approval for various stages of the works from time to time. The current phase of work is nearing completion, but due to the urgent nature of requirements, certain works were allotted with approval from the BWC and for which Administrative Approval was now being sought by the Institute from the Board. The Board noted that the total expenditure on land filling, road construction, building of culverts is going to be Rs. 5.53 crores and that a further Administrative Approval of Rs. 1.5 crores is required (out of this Rs. 5.53 crores). The Board also noted that this expenditure includes an expenditure of Rs. 18.24 lakhs on a culvert in the

approach road common to the IT Park and IIITG, and which Amtron had requested the Institute to pay for, to be re-imbursed by them later on. A request for re-imburement is pending with Amtron. The Board also noted that Amtron is a Partner in the Institute's establishment.

**Resolution 13.5:** The Board resolved to accord Administrative Approval of Rs. 1.5 crores for remaining works of land filling and road construction in the campus, in the current phase of construction.

**Item No. 6 Ratification of Decisions by the Chairman**

The Board ratified the decision of the Chairman to the extension of appointment of Mr. Kamalasan Goswami, OSD, for one more year with effect from 15th May, 2017 under the same terms and conditions as his current appointment.

**Item No. 7 Ratification of Decision of the Director to increase Dearness Allowance by 4% from 1st January, 2017.**

The Board ratified decision of the Director approving the enhancement of Dearness Allowance by 4% from the existing rate of 132% to 136% with effect from 1st of January 2017. This was based on MHRD letter no. F.No32-2/2016-TS I dated 26th April 2017.

**Item No. 8 Issuance of Certificate to Students Completing their B.Tech Programme**

The Board noted that the first batch of students of the B.Tech Programme of the Institute have completed their programme. Pending the granting of authority to the Institute to award degrees, the Institute has proposed to issue a Certificate to each student who has completed his / her B.Tech Programme. The Board agreed to the proposal.

**Resolution 13.8:** The Board resolved to approve the issuance of a Certificate as per the format given in Annexure 1 of these Minutes, to each student who has completed his/her B.Tech programme in the Institute.

**Item No. 9 Charging for Laptops Issued to the First and Second Batches of Students of the B.Tech Programme**

The Board noted that students of the first two batches in the B.Tech programme were issued laptops for their academic work which were purchased from Institute funds. The first batch of students have completed their programme and the Institute has proposed that students be given an option to retain their laptops on payment of 5% of the purchase price of the laptops. The laptops, if returned to the Institute, will be of no use to the Institute, as after 4 years of use, these systems cannot be issued to new students and there are no other requirements for them. While the Board agreed that it will be better if students are given an option to retain the laptops by paying a suitable amount, it noted that the proposal of charging 5% of the value is in variance of the Institute's depreciation rate for computers (as followed as per

guidelines of MHRD for centrally funded technical institutions). According to this rate, the depreciated value of the laptops at the end of 4 years is 20% of the value. The Board therefore advised the Institute to consult its Auditors to find out if the proposal can be taken up under the existing rules and guidelines. The Board therefore decided to defer a decision on this item and advised the Institute to put up the item again in the next meeting of the Board after obtaining inputs from the Auditors.

**Item No. 10 Adoption of Annual Accounts of 2016-17**

The Board examined the Accounts of 2016-17. The Board noted that the Income and Expenditure Statement has shown a deficit of Rs. 2,03,96,363,73 and this is being carried to the Capital Fund in the Balance Sheet. There was a discussion on whether this was permissible as the deficit is not only due to depreciation, but also due to excess recurring expenditure. As the Institute could not give a satisfactory answer, the Board advised the Institute to seek clarifications from the Internal Auditors and to call a special meeting of the Board to adopt the Accounts of 2016-17. The Board also directed the Institute to ensure the presence of the Internal Auditors in Board meetings whenever Accounts are discussed

**Item No. 11 Submission of Proposal for Funding under the TEQIP III Scheme**

The Board noted the proposal submitted by the Institute under the Technical Education Quality Improvement Programme (TEQIP) Phase III of MHRD. The Board ratified the submission of the proposal under the signature of the Chairman of the Board. The Board also noted that the proposal has since been accepted and an MOU with MHRD has been signed by the Chairman on behalf of the Institute. The Board ratified the signing of this MOU by the Chairman.

The meeting ended with a vote of thanks to the Chair.

(Gautam Barua)

Director, IIIT Guwahati and  
Secretary to the Board.

Approved

(S. Ramadorai)  
Chairman Board of Governors  
IIIT Guwahati