

Minutes of the Sixteenth Meeting of the Board of Governors of Indian Institute of Information Technology Guwahati.

Present:

Mr. S. Ramadorai, Chairman (through video conferencing)
Dr. K. Kesavasamy (through video conferencing)
Ms. Krishna Gohain (representing Dept of HE, Govt of Assam)
Mr. Subrata Ghosh (representing Mr. Hemant Kanoria, Srei Infrastructure)
Mr. Bedanta Prasad Sarma
Prof. A. Srinivasan
Prof. M. G. P. Prasad
Prof. Gautam Barua
Dr. B. N. RayChoudhury

Leave of Absence: Prof. Gautam Biswas, Prof. Shivaji Bandyopadhyay, Dr.N Saravana Kumar were unable to attend, and were granted leave of absence.

Item 1 Minutes of the Fifteenth Meeting of the Board.

Resolution 16.1: The Minutes of the Fifteenth meeting of the Board held on 19 September 2017 were approved.

Item 2 Action Taken Report.

The Action Taken Report was noted by the Board.

Item No. 3 Funds Status and Revised Cost Estimate Status

The Board noted the status of funds and also noted the setting up of a Revised Cost Committee by MHRD. It appreciated the urgent need to approve the revised cost estimate of the project, as flow of funds for both recurring as well as non-recurring expenditure needs to continue without interruption.

Item No. 4 Revised Budget of 2017-18 and Budget Estimate of 2018-19

The Board noted that approval of the Revised Cost Estimate is required so that MHRD can release the extra funds required to meet the deficits of 2017-18 and 2018-19. The Board also noted that the Budget Estimate of 2018-19 assumes that 7th pay commission pay scales will be applicable from 1 April 2018 for all employees and that all arrears in salary from January 2016 to March 2018 will be paid in 2018-19.

Resolution 16.4: The Board approved the Revised Budget Estimate (RE) for 2017-18 and the Budget Estimate (BE) for 2018-19 as placed in Annexure 1.

Item No. 5 Annual Report for the Year 2016-17

Resolution 16.5: The Board approved the Annual Report for the year 2016-17.

Item 6 Separate Audit Report and Audited Accounts of 2016-17

The Board considered the audited Annual Accounts of 2016-17 along with the Separate Audit report (SAR). The Board noted the responses of the Institute to the points raised in the SAR and directed it to take necessary corrective actions as required in the next year's accounts. The Board also considered the Management Report. The issue of payment to HPL being shown as Capital-Work-in-Progress instead of as advance, pending receipt of utilization certificate from HPL, was discussed. It was mentioned that the amount involved was not Rs. 46.3 crores as per the Management Report, but was Rs. 5.05 crore at the end of 2016-17, since utilisation certificates of earlier payments had been received. The Board advised the Institute to reply to the CAG accordingly.

Resolution 16.6: The Board adopted the Audited Annual Accounts of 2016-17.

Item 7 Format of Degree Certificate

It was decided in the last Board meeting that the first convocation of the Institute will be held in May 2018, combining the graduation of the first and second batch of B.Tech students. The Board further decided that degree certificates are to be issued to the first batch students who have completed their B.Tech programme, if required. The format of the degree certificate to be issued was placed before the Board. The Board approved the format after a few minor corrections.

Resolution 16.7: The format of the B.Tech Degree Certificate of the Institute is approved as given in Annexure 2.

Item No.8 Status of Construction

The Board noted the status of construction at the campus. The Board advised the Institute to monitor the progress closely to ensure that the Institute is able to shift to the campus before the commencement of the July 2018 semester. The Board noted that the plan is to shift in May 2018.

Item No. 9 Pay Revision of Faculty Under 7th Pay Commission

The Board noted the order revising the pay of faculty of centrally funded technical institutes (CFTIs). The Board advised that new pay scales can be implemented only after the Revised Cost Estimates (RCE) of the Institute's project was approved, as further support for recurring expenditure is part of the revision. If the RCE is approved in the near future, the Board advised the Institute to revise the pay of faculty from the

next financial year (1 April 2018).

Item No. 10 TEQIP Phase III Project

The Board noted that the TEQIP Phase III project has started and the Institute is participating in it. The Board noted that the Director is authorised to sanction expenditure for Sponsored R&D projects in the Institute, and, since this is also a Sponsored Project, the Director can sanction expenditure. In view of the relatively large amount of funds involved, the Board advised that details of expenditure be presented to it in every Board meeting during the period of implementation of this project.

Resolution 16.10: The Board resolved to delegate the power of sanctioning expenditure, approving purchase recommendations, and of passing bills relating to funds from the TEQIP III project received by the Institute, to the Director of the Institute.

Item No 11 Faculty Posts Creation

The Board noted that with the Institute moving to the campus before the July 2018 semester, the number of students will increase to 405 from the current 290. The Board also noted that currently the Board has sanctioned 34 faculty posts and currently 32 of them are filled up. With a norm of faculty to student ratio of 1:10 in research oriented institutions, the number of faculty positions needs to be increased to 41 to handle the student population in July 2018. The Board agreed to this.

Resolution 16.11: The Board resolved to increase the Sanctioned faculty positions to 41 from the current 34 under the flexible cadre scheme. The number of posts for each Department is to be decided by the Director in consultation with Heads of Departments.

Item 12 (additional item 1) Administrative approval for additional amount of expenditure for Permanent Power Supply to the Institute Campus from APDCL

The Board noted that APDCL has given an additional estimate of Rs. 25,80,681.00 for the Works of Permanent Power Supply to the Institute Campus. Further, it has intimated that a Railway way leave charge of approximately Rs.5 lakh has to be paid to the Railway department. The Board noted that, with the Board's approval, the Institute has already paid Rs. 310 lakhs as deposit work for this work. The new requirement has arisen as the Railways have not allowed power cables to be taken under one of its culverts and has instead stated that horizontal boring under the tracks has to be undertaken.

Resolution 16.12: The Board resolved to give a revised administrative approval of Rs. 345 lakhs for the work of Permanent Power Supply to the Institute Campus.

Item 13 (additional item 2) Increase of Dearness Allowance with effect from 01-07-2017

The Board noted that Dearness Allowance to employees has been increased from

136% to 139% with effect from 01-07-2017, as per orders from MHRD, Govt. of India.

(Gautam Barua)

Director, IIIT Guwahati and
Secretary to the Board.

Approved

(S. Ramadorai)
Chairman Board of Governors
IIIT Guwahati