

**Minutes of the**

**Twenty-Eighth Meeting of the**

**Board of Governors**

**Indian Institute of Information  
Technology Guwahati  
December 14 2020**

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## **Minutes of the Twenty-Eighth Meeting of the Board of Governors of Indian Institute of Information Technology Guwahati.**

### **Present:**

Mr. S. Ramadorai, Chairman (via VC)  
Dr. K. Kesavasamy (via VC)  
Prof. T.G. Sitharam (via VC)  
Prof. T. Punniyamurthy (Via VC)  
Prof. Chitralkha Mahanta (Via VC)  
Prof. Bhabesh Goswami (via VC)  
Mr. Subrata Ghosh (via VC)  
Prof. Gautam Barua (via VC)  
Mr. Uttam C. Das (via VC)

### **Item No. 1 Joining of Registrar**

The Board noted that Mr. Uttam Chandra Das joined the Institute as its Registrar on October 4 2020. The Board welcomed Mr. Das to the Board and to the Institute. The Board thanked the outgoing Registrar, Dr. Brajendranath RayChoudhury, for his excellent services to the Institute.

### **Item No. 2 Minutes of Twenty-seventh Meeting of the Board.**

**Resolution 28.2:** The Minutes of the Twenty-seventh meeting of the Board held on 24 September 2020, placed at Annexure 1, are approved.

### **Item No. 3 Action Taken Report.**

The comments of the Ministry of Education (MoE), Technical Section to the Agenda of the twenty-seventh meeting and to the agenda of the twenty-eighth meeting were discussed. The items (in bold), the comments from MoE (in italics), and the response in the meeting are given below:

#### **Regarding Providing Rent-free accommodation to faculty**

*The increased burden on the Institute's finances may be considered before seeking a deviation from the existing Government of India policy on govt. accommodation.*

The Board was informed that there is an increase of about 1% in the monthly salary bill of the Institute with the implementation of this measure. The Board therefore decided that no change is necessary.

#### **Adjustment to the Fees of the B.Tech Programme**

*In view of the current pandemic, as requested by Ministry of Education, institute may ensure that there is no increase in the existing fee. Also clubbing the two components looks like fee has been increased this session and it also looks different from other Govt. supported (CFTI & PPP) IITs.*

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The Board was informed that there has been no increase in existing fees. Further, it was informed that this change pertains to the batch of 2019 which is a continuing batch, and that the change was made to remove confusion among students of multiple heads of fees. The Board noted these points and agreed that the change may stay.

#### **Appointment of Adjunct Faculty and Guest Faculty**

*The total number of faculty should not be more than the sanctioned faculty posts. Moreover, the institute is anticipating huge pressure on the revenue collection this year. Hence a decision may be taken in this regard keeping these constraints in mind.*

The Board was informed that the total number of faculty in the Institute is within the sanctioned strength. The Board was further informed that the cost of engaging a guest faculty is lower than engaging a faculty on a regular basis. Adjunct faculty are proposed mostly from industry and they will be engaged in teaching parts of courses which will entail nominal expenditure. At the same time, students will get exposure to industry norms and standards. The Board, therefore, decided not to change its earlier decision.

Other actions taken were noted by the Board.

#### **Item No. 4 Director's Report**

The Board noted the Director's Report.

#### **Item No. 5 Financial Status**

The Board noted the current financial status of the Institute.

#### **Item No. 6 Faculty Appointments in the Department of CSE**

The Board approved the recommendations of the Selection Committee for faculty in CSE in a meeting held on December 11 2020.

**Resolution 28.6:** The Board resolved to approve the appointment of the following faculty in the Department of Computer Science and Engineering as per recommendations of the Selection Committee constituted for this selection:

1. Debashree Devi, Assistant Professor Grade II, at initial pay of Rs. [REDACTED] (level 10)
2. Prasenjit Dey, Assistant Professor Grade II, at initial pay of Rs. [REDACTED] (level 11)

Waiting List:

1. Upasana Talukdar, Assistant Professor Grade II, at initial pay of Rs. [REDACTED] (level 11)

#### **Item No. 7 Award of Degrees to the Graduating Students**

**Resolution 28.7:** The Board approved the award of B.Tech, M. Tech, and PhD degrees to 52, 26, and 3 students respectively as per the list given in Annexure 2.

**Item No. 8 Award of Medals to Graduating Students**

**Resolution 28.8:** The Board approved the award of the Institute Medals to the following students:

|                    | <u>Name</u>            | <u>Roll No.</u> | <u>Department</u> | <u>CPI</u> |
|--------------------|------------------------|-----------------|-------------------|------------|
| President's Medal: | Sourish Gunesh Dhekane | 1601020         | CSE               | 9.32       |
| Chairman's Medal:  | Avinash Jain           | 1601011         | ECE               | 8.92       |

**Item No. 9 Appointment of the Next Director of the Institute**

The Board noted that a Search-cum-Selection Committee is to be formed as per the composition given in clauses 23(2) and 23(3) of the IIIT PPP Act of 2017. The Board directed the Registrar to write to the Govt. of Assam seeking its nominee to the Committee. It was decided that the Registrar will write to the Chairman seeking his inputs on two members the Board has to appoint and on the choice of the industry partner whose nominee will be a member of this search-cum-selection committee. An item will then be prepared and sent by circulation for members' approval.

**Item No. 10 Additional Item: Resignation of Mr. Hemant Kanoria from the Board**

**Resolution 28.10:** The Board resolved to approve the resignation of Mr. Hemant Kanoria from the Board of the Institute. The Board also resolved to approve the appointment of Mr. Subrata Ghosh as the nominee of the Industry Partner of the Institute, M/S Srei Infrastructure Finance.

As there were no other matters, the meeting ended after thanking the Chair.

(Gautam Barua)

Director, IIIT Guwahati and  
Secretary to the Board.

Approved

(S. Ramadorai)  
Chairman Board of Governors  
IIIT Guwahati

# **ANNEXURE 1**

**Minutes of the**

**Twenty-Seventh Meeting of the**

**Board of Governors**  
**(Without Annexures)**

**Indian Institute of Information  
Technology Guwahati**

**September 24 2020**

**Minutes of the Twenty-Seventh Meeting of the Board of Governors of Indian Institute of Information Technology Guwahati.**

**Present:**

Mr. S. Ramadorai, Chairman (via VC)  
Dr. K. Kesavasamy (via VC)  
Prof. T.G. Sitharam (via VC)  
Prof. A. Srinivasan (Via VC)  
Prof. Chitralkha Mahanta (Via VC)  
Prof. Bhabesh Goswami (via VC)  
Mr. Subroto Ghosh (via VC)  
Prof. Gautam Barua  
Dr. B. N. RayChoudhury (via VC)

**Item No. 1 Minutes of Twenty-sixth Meeting of the Board.**

**Resolution 26.1:** The Minutes of the Twenty-sixth meeting of the Board held on 22 June 2020, placed at Annexure 1, are approved.

**Item No. 2 Action Taken Report.**

The Action Taken Report was noted by the Board.

**Item No. 3 Director's Report**

The Board noted the Director's Report.

**Item No. 4 Financial Status**

The Board noted the current financial status of the Institute.

**Item No. 5 Budget for 2020-21**

The Board examined the Budget proposals and approved the budget with some changes. The Board noted that there is likely to be some reduction in electricity consumption as most students are not on campus. On the other hand, it noted that the cost of some services are expected to increase due to revisions in Govt's minimum wages. Further, there is going to be extra expenditure for software systems for online teaching. The Board also noted that Hostel Rent will not be paid by most students as they are not on campus.

**Resolution 27.5:** The Board approved the Budget for 2020-21 as below:

|                 | <b>Recurring Expenditure</b>                  |                        |                        |
|-----------------|---|------------------------|------------------------|
| <b>A/C CODE</b> | <b>ACCOUNT HEADS</b>                          | <b>Actuals 2019-20</b> | <b>Budget 2020-21</b>  |
|                 | <b>ESTABLISHMENT EXPENDITURE:</b>             |                        |                        |
| 1               | Employees' Retirement and Terminal Benefits:  | 87,07,095.00           | 97,33,084.47           |
| 2               | Salary and Wages & Honorarium:                | 7,87,81,856.00         | 9,73,30,844.71         |
| 3               | PDA :   | 28,38,360.00           | 15,00,000.00           |
| 4               | Arrears                                       | 0                      | 2,00,00,405.00         |
| 5               | Travel Expenses :                             |                        |                        |
| 6               | Conference & Seminar - Abroad:                | 0                      |                        |
| 7               | Official (Travelling Expenses)                | 4,28,035.00            | 1,00,000.00            |
| 8               | Conference & Seminar - National:              | 0                      | 0                      |
| 9               | Leave Travel Concession (LTC)                 | 0                      | 0                      |
| 10              | Bank Charges                                  | 42,470.00              | 50,000.00              |
| 11              | Medical Expenditure                           | 17,76,931.00           | 15,00,000.00           |
|                 |   |                        |                        |
|                 | Sub-Total                                     | <b>9,25,74,747.00</b>  | <b>13,02,14,334.18</b> |
|                 | <b>OTHERS ADMINISTRATIVE EXPENSES</b>         |                        |                        |
| 9               | Academic Activities:                          |                        |                        |
| 10              | Deptl. Operating Cost (Consumable ):          | 3,460.00               | 30,000.00              |
| 12              | Electricity and Power:                        | 90,22,727.00           | 64,00,000.00           |
| 17              | Postage, Telephone and Communication Charges: | 74,810.00              | 50,000.00              |
| 18              | Printing:                                     | 37,507.00              |                        |
| 19              | Recurring Office Expenditure:                 | 14,22,335.00           | 15,00,000.00           |
| 20              | Repairs and Maintenance:                      | 45,54,738.00           | 70,00,000.00           |
| 22              | Hostel and Office Services:                   | 52,66,304.00           | 68,00,000.00           |
| 23              | Security Services:                            | 76,71,457.00           | 90,00,000.00           |
| 24              | Sewerage:                                     | 1,56,200.00            | 11,00,000.00           |
| 29              | Students Affairs (Gymkhana):                  | 9,96,078.00            | 4,00,000.00            |



|    |                                  |                        |                        |
|----|----------------------------------|------------------------|------------------------|
| 30 | Assistantship                    | 9,16,034.00            | 8,50,000.00            |
| 31 | Transportation:                  | 4,96,637.00            | 3,00,000.00            |
| 32 | Advertisement and Publicity:     | 75,154.00              | 75,000.00              |
| 33 | Recruitment Expenses:            | 4,13,232.00            | 50,000.00              |
| 34 | Auditors Remuneration:           | 1,50,000.00            | 1,50,000.00            |
| 35 | CAG Audit Fees                   | 2,54,150.00            | 3,00,000.00            |
| 36 | NSDL Service Charges             | 9,944.00               | 31,000.00              |
|    | working capital interest         |                        | 2,00,000.00            |
|    | sub-total                        | <b>3,15,20,767.00</b>  | <b>3,42,36,000.00</b>  |
|    | <b>Total</b>                     | <b>12,40,95,514.00</b> | <b>16,44,50,334.18</b> |
|    |                                  |                        |                        |
|    | <b>Non Recurring Expenditure</b> |                        |                        |
|    | Hostel Beds                      |                        | 29,00,000.00           |
|    | Minor Works                      |                        | 6,00,000.00            |
|    | Total                            |                        | <b>35,00,000.00</b>    |
|    | Grand Total                      |                        | <b>16,50,50,334.18</b> |
|    |                                  |                        |                        |
|    | <b>Source of Funds</b>           |                        |                        |
|    | Fees+hostel Rent                 | 12,96,95,741.00        | 16,60,59,000.00        |
|    | Other Earnings                   | 91,65,543.00           | 20,00,000.00           |
|    | Total                            | <b>13,88,61,284.00</b> | <b>16,80,59,000.00</b> |

#### **Item No. 6 Term Loan for Hostel Construction**

The Board examined the matter. The Board noted that MHRD has given its consent to mortgaging unused land of the Institute provided it creates no liability on the Central Government. It also noted that there are uncertainties in the financial situation as the first year students have still not been admitted to the Institute, and there are a number of continuing students who have delayed payment of fees. The Board therefore agreed that it will be better to wait before approaching a Bank for a Term Loan. The Board agreed that the Institute should make one more application for a HEFA loan.

**Resolution 27.6:** The Board approved the application for a HEFA loan of Rs 30 crores with the Institute repaying both the Principal and Interest on the loan as per terms and conditions of HEFA.

#### **Item No. 7 Extension of Scheme of Rent-free Accommodation to Faculty**

The Board noted approval was given to provide rent-free accommodation to faculty by the Board in its second meeting in 18/8/2014, till the Institute moved to the campus. The Board agreed that there is a need to attract quality faculty to the Institute, especially as there is a regular turn-over of faculty due to the expansion in Central Govt. Institutions. Therefore, the Board agreed to continue the scheme of providing rent-free accommodation to faculty, even after the Institute moved to the campus.

**Resolution 27.7:** The Board approved to provide rent-free accommodation to faculty who are allotted flats on campus, with effect from July 2018.

#### **Item No. 8 Adjustment to the Fees of the B.Tech Programme**

**Resolution 27.8:** The Board resolved to approve the change in the fees structure for the B.Tech programme for students joining on or after July 2019 by combining the “development fees” with the tuition fees without any increase in the total fees payable. Annual Tuition fees will now be Rs. 2,25,000.00 for these students, payable in two equal instalments before the beginning of each of the monsoon and winter semesters.

#### **Item No. 9 Extension of Service of Professor Malay Dutta**

**Resolution 27.9:** The Board resolved to approve the extension of appointment of Prof Malay Dutta, Professor in the Department of Computer Science and Engineering, for another year, till September 30 2021 under the same terms and conditions of his current employment.

#### **Item No. 10 Appointment of Adjunct Faculty and Guest Faculty**

The Board noted the proposal to appoint as Adjunct Faculty those persons at the Professor level, who take part in the teaching programmes of the Institute. The Board also noted that the Institute is already hiring teachers as Guest Faculty in the Science and Mathematics disciplines. The Board agreed that introduction of the position of Adjunct Faculty and formalizing the post of Guest Faculty will help attract experts to take part in the teaching and research programmes of the Institute.

**Resolution 27.10:** The Board resolved to approve that the positions of Adjunct Faculty and Guest Faculty be formally added to the Institute's faculty positions. Persons engaged in teaching all or part of a course of the Institute may be appointed as an Adjunct or Guest faculty. Persons qualifying to be a Professor of the Institute as per the recruitment rules of the Institute may be appointed Adjunct Faculty. The names of active Adjunct and Guest faculty will be displayed in the Institute's web site.

#### **Item No. 11 Modifications to the M.Tech and PhD Ordinances**

The Board noted that minor changes to the Ordinances of the M.Tech and PhD programmes have been approved by the Senate. The changes in the M.Tech Ordinances were made to handle the introduction of an online mode of registration in the M.Tech programme in CSE. The change in the PhD ordinances was made to

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specify that courses in the PhD programmes will be graded in the same manner as the courses in the M.Tech programmes.

**Resolution 27.11** The Board agreed with the amendments to the Ordinances of the M.Tech and PhD programmes as approved by the Senate.

**Item No. 12 Staff Promotion Policy**

The Board noted that there is no promotion policy for staff at the Institute. The Board also noted that many members of the staff have been in the same position they joined in, for a number of years, and so there is a need for a promotion policy. The Board examined the proposed policy and agreed with it. It noted that the policy is based on the policy adopted by the Govt. funded IITs. The major point of departure is that promotions will not be based on vacancies but on serving in a position for a minimum number of years and on approval by a promotion committee. An employee will carry the post to the promoted position, personal to him / her, and the post will revert to the sanctioned post when the employee leaves the Institute. The second point of departure is that promotions at the lowest Group C level of Junior Assistant have been made more liberal.

**Resolution 27.12:** The Board resolved to approve the Promotion Policy for staff of the Institute as given in Annexure 2.

**Item No. 13 Ratification of the Formation of a Selection Committee for the Selection of Registrar of the Institute.**

The Board ratified the decision of the Chairman forming a Selection Committee for selecting the next Registrar of the Institute.

**Item No. 14 Convocation in Virtual Mode**

The Board agreed to the proposal of holding the next Convocation of the Institute in Virtual Mode in the month of December 2020. A Board meeting will be held before the event to finalise the Chief Guest and the students who will graduate.

**Item No. 15 Minutes of the Seventeenth meeting of the Senate**

The Board noted the Minutes of the Seventeenth meeting of the Senate held on 31/07/2020.

**Item No. 16 (Additional Item 1) Appointment to the post of Registrar.**

The Board noted that a Selection Committee comprising of Members of the Board, and approved by the Chairman, has recommended that appointment of Mr. Uttam Chandra Das, former Registrar of IIT Guwahati as the next Registrar of the Institute.

**Resolution 27.16:** The Board resolved to approve the appointment of Mr. Uttam Chandra Das as the Registrar of the Institute for a period of three years, with an option

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for renewal for further two years. His initial pay was approved at level 14-8, of Rs. [REDACTED], with deduction of pension receipts as per rules. The Board also approved that a driver be provided to Mr. Das through an external agency to assist him to attend office.

As there were no other matters, the meeting ended after thanking the Chair.

(Gautam Barua)

Director, IIIT Guwahati and  
Secretary to the Board.

Approved

(S. Ramadorai)  
Chairman Board of Governors  
IIIT Guwahati

## **ANNEXURE 2**



**List of B.Tech students graduating in 2020**

| <b>Sl. No.</b> | <b>Roll No.</b> | <b>Name</b>                      | <b>Department</b> |
|----------------|-----------------|----------------------------------|-------------------|
| 1              | 1601001         | Aayush Nirwan                    | CSE               |
| 2              | 1601002         | Abhinav Jha                      | CSE               |
| 3              | 1601003         | Allu Ruthvick                    | ECE               |
| 4              | 1601004         | Amit Kumar Yadav                 | ECE               |
| 5              | 1601005         | Amit Prakash                     | ECE               |
| 6              | 1601006         | Ankit Kumar                      | ECE               |
| 7              | 1601007         | Apoorva Sharma                   | CSE               |
| 8              | 1601008         | Arundhati Sarkar                 | CSE               |
| 9              | 1601009         | Ashok Kumar Meghwal              | CSE               |
| 10             | 1601010         | Ashutosh Kumar                   | CSE               |
| 11             | 1601011         | Avinash Jain                     | ECE               |
| 12             | 1601013         | Bharti Himanshu Jaichand         | CSE               |
| 13             | 1601014         | Bibek Goswami                    | ECE               |
| 14             | 1601015         | Chandan Kumar                    | CSE               |
| 15             | 1601016         | Chandrima Bhattacharjee          | ECE               |
| 16             | 1601017         | Dantuluri Lakshmi Aravinda Varma | ECE               |
| 17             | 1601019         | Deepak Kumar                     | ECE               |
| 18             | 1601020         | Dhekane Sourish Gunesh           | CSE               |
| 19             | 1601021         | Eka Sree Harsha                  | ECE               |
| 20             | 1601022         | Etaboina Shiva Ram Yadav         | ECE               |
| 21             | 1601023         | Gullipalli Dilleish Kumar        | CSE               |
| 22             | 1601024         | Gyan Prakash Singh               | CSE               |
| 23             | 1601025         | Janjarla Sai Pranay              | ECE               |
| 24             | 1601026         | Karnati Busi Reddy               | CSE               |
| 25             | 1601028         | Kaustav Goswami                  | CSE               |
| 26             | 1601029         | Mahesh Limani                    | CSE               |
| 27             | 1601030         | Manan Sharma                     | CSE               |
| 28             | 1601031         | Manupati Sai Kumar               | ECE               |
| 29             | 1601032         | Mridusmith Basumatary            | CSE               |
| 30             | 1601033         | Mudam Rahul                      | CSE               |
| 31             | 1601034         | Nabajyoti Nath                   | ECE               |
| 32             | 1601035         | Naukesh Kumar                    | CSE               |
| 33             | 1601037         | Nilesh Agarwala                  | CSE               |
| 34             | 1601039         | Pragyanshu Verma                 | ECE               |
| 35             | 1601040         | Pratik Pran Phookan              | ECE               |
| 36             | 1601041         | Praveen Kumar                    | CSE               |
| 37             | 1601042         | Rakesh Senwar                    | CSE               |
| 38             | 1601043         | Rishu Roshan                     | CSE               |
| 39             | 1601044         | Ritwik Basyas Goswami            | ECE               |
| 40             | 1601045         | Samiran Deori                    | ECE               |
| 41             | 1601047         | Saranga Bora                     | ECE               |
| 42             | 1601048         | Satish Kumar Sahu                | ECE               |

| <b>Sl. No.</b> | <b>Roll No.</b> | <b>Name</b>                  | <b>Department</b> |
|----------------|-----------------|------------------------------|-------------------|
| 43             | 1601049         | Shikhar Yadav                | CSE               |
| 44             | 1601050         | Shivam Tiwari                | CSE               |
| 45             | 1601051         | Sourabh Singh                | CSE               |
| 46             | 1601052         | Sukanya Baruah               | ECE               |
| 47             | 1601054         | Suyash Maurya                | ECE               |
| 48             | 1601055         | Talla Giridhara Ganesh Reddy | CSE               |
| 49             | 1601056         | Uddipak Bhuyan               | ECE               |
| 50             | 1601057         | Vikash Kumar Singh           | CSE               |
| 51             | 1601058         | Yugandhar Vavila             | ECE               |
| 52             | 1501014         | Banoth Yakub                 | CSE               |



**List of M.Tech students graduating in 2020**

| <b>Sl. No.</b> | <b>Roll No.</b> | <b>Name</b>             | <b>Department</b> |
|----------------|-----------------|-------------------------|-------------------|
| 1              | 1802001         | Abhilash Goswami        | ECE               |
| 2              | 1802002         | Amal Thomas K           | ECE               |
| 3              | 1802003         | Aratrika Saha           | CSE               |
| 4              | 1802004         | Barshneya Talukdar      | CSE               |
| 5              | 1802005         | Bishmita Hazarika       | CSE               |
| 6              | 1802007         | Debasish Saikia         | CSE               |
| 7              | 1802008         | Deepjyoti Kalita        | ECE               |
| 8              | 1802009         | Dipannwita Mazumder     | CSE               |
| 9              | 1802010         | Hemant Kumar Giri       | CSE               |
| 10             | 1802011         | Jayshree Sharma         | CSE               |
| 11             | 1802012         | Kaushik Amar Das        | CSE               |
| 12             | 1802013         | Pallab Sarma            | ECE               |
| 13             | 1802014         | Parbin Sultana Talukdar | CSE               |
| 14             | 1802016         | Parvez Rahman           | ECE               |
| 15             | 1802017         | Priyam Bardalai         | CSE               |
| 16             | 1802018         | Ranjana Roy Chowdhury   | CSE               |
| 17             | 1802019         | Rantu Buragohain        | ECE               |
| 18             | 1802020         | S.P. Kaarmukilan        | ECE               |
| 19             | 1802021         | Sameeran Borah          | CSE               |
| 20             | 1802022         | Sangita Sarmah          | CSE               |
| 21             | 1802023         | Saurav Bharadwaj        | ECE               |
| 22             | 1802024         | Smriti Rekha Baruah     | ECE               |
| 23             | 1802025         | Sourav Jyoti Barman     | CSE               |
| 24             | 1802026         | Sujoy Roy               | CSE               |
| 25             | 1802027         | Tapas Kumar Mishra      | CSE               |
| 26             | 1802029         | Zarana Jugal Shah       | CSE               |

**List of PhD students graduating in 2020**

| <b>Sl. No.</b> | <b>Roll No.</b> | <b>Name</b>          | <b>Department</b> |
|----------------|-----------------|----------------------|-------------------|
| 1              | 1503004         | Nazatul Haque Sultan | CSE               |
| 2              | 1503005         | Shounak Chakraborty  | CSE               |
| 3              | 1603012         | Nikumani Choudhury   | CSE               |