



NIT No. IIITG/WORKS/02/2018-19/01

DTD.12.06.2018

Notice inviting Tender for Operation and Maintenance External and Internal electric installations, HVAC systems, Water Treatment Plant, Fire Fighting system etc. at the permanent campus of Indian Institute of Information Technology Guwahati(IIITG), Bongora (near Airport) Guwahati.

Indian Institute of Information Technology Guwahati (IIITG) is an Institute of national Importance, established by an act of parliament under Ministry of Human Resource Department (HRD), Govt. of India. It is one of the 20 IIITs set up by the Govt. of India in Public Private Partnership(PPP) Mode.

The institute offers B.Tech courses in Electronics and Communication Engineering (ECE) and Computer Science Engineering (CSE), and has PhD programmes in ECE, CSE, Mathematics, and Humanities and Social Sciences (HSS). IIIT Guwahati will start M. Tech programme this year.

At present the institute is operating from its temporary campus at Assam Textile Institute, GNB Road, Ambari, Guwahati 781001. The permanent campus of the institute, where the services required to be rendered as per this Tender, is built on a 67 acres of land at Bongora/Sontola Village which is just 4km away from the Guwahati(LGBI) Airport. The new campus is coming up with a 400 seater Boys' Hostel, 100 seater Girls' Hostel, the Academic cum Administrative Complex, the Faculty residences and Utilities.

The institute invites Sealed tenders from experienced firms/agencies/contractors in the prescribed format for Operation and maintenance of external/internal electrical systems, HVAC system including chillers, Water treatment Plant, Fire Fighting System etc. at its permanent site, Bongora, near Guwahati (LGBI) Airport.

The interested bidders are requested to visit the site to see the actual installations to assess the quantum of work involved before submitting the tender. Once the tender is submitted, it will be deemed that the bidder has seen and understood the complete work involved for each of the systems. Interested bidders are requested to go through the minimum qualification criteria and submit their bids along with all supporting documents to the address below on or before dated 25.06.2018 up to 02.00 p.m.

The Director
Indian Institute of Information Technology Guwahati
G.N.B. Road, Ambari, Guwahati, Pin-781001

The Technical bids will be opened on 25.06.2018 at 2.30 p.m. in presence of bidders. Bidders authorized representatives are requested to be present at the time of opening of the bids.

As a part of short listing exercise, prospective service providers will be required to make a short presentation not exceeding 20 minutes on their company/ organization/firm, expertise, experience and proposed methodology for providing services to IIIT Guwahati before a Committee on the date of opening the Technical Bids at 2.30p.m in the Conference Room, IIITG. Only the price bids of Technically Qualified bidders will be opened. The date and time of opening of price bids will be notified later on.

The Director, Indian Institute of Information Technology Guwahati reserves the right to accept/ reject any or all the EOI without assigning any reason. The Institute also reserves the right to amend the scope of the work at any point of time. Any attempt on the part of any company/ organization/firm to influence, negotiate directly or indirectly with the Institute will lead to exclusion from consideration. The decision of the Institute in this regard shall be final.

Sd/-
Gautam Barua
Director, IIIT Guwahati



Eligibility Criteria:

The intending bidder/contractor has to meet the following minimum criteria:

1. The bidder must be a registered contractor from the state of Assam and should have valid electrical Contractors Licence from Govt. of Assam.
2. The Bidders should have average annual turnover minimum Rs.50 Lakh in last three Financial years.
3. The bidder should have experience of having successfully completed 2 similar works of annual contract value not less than 10 lakh each during last 6(six) years in reputed Institute/Colleges/Universities/Hospitals/autonomous bodies or any such residential campus.
4. The bidder is also required to submit at least 2 Customer Satisfactory Performance Reports/completion certificates from the organization they served.
5. The bidder must have suitably qualified personnel (ITI certificate Holder with 3 years of experience or Electricians having minimum 8 years of experience certified by an Executive Engineer or equivalent) to execute the contract from the State of Assam.
6. The firm should have registration with EPFO, ESIC, GST and all other relevant Departments.
7. The Bidder should have its own bank account.

All supporting documents against the above minimum qualifications must be enclosed with the Technical Bid.

The term "Similar Works" means the Firm/ Agency/ Contractor should have rendered their services for maintenance of similar works i.e. operation and comprehensive /non-comprehensive maintenance of Electrical works in a premise including electrical panels, HVAC, Water supply systems and lightning protection systems etc. Necessary relevant document to this effect to be enclosed.

Instructions to Bidders:

1. Submission of Bids:

The bids are to be submitted in two parts; viz Technical Bid and the Price Bid, each of them sealed in separate envelopes, superscribing as "Technical Bid" and "Price Bid". Both these envelopes to be put inside a big envelope superscribing "Tender for Operation & Maintenance Services at IITG" and be addressed to "Director, IIT Guwahati, Assam Textile Institute campus, GNB Road, Ambari, Guwahati 781001"



2. Technical Bid:

- i) Technical bid will comprise of the following: A covering letter addressed to Director, IIIT Guwahati, GNB Road, Ambari, Guwahati, in bidders letter head describing bidders profile in brief, the strength and suitability, detailed plan to meet quality standards as per this tender.
- ii) Annexure-II (Technical Bid proforma to be filled up and enclose all supporting documents).
- iii) Tender Fee: DD of Rs.1000.00 (Rupees one Thousand Only) in favour of IIIT Guwahati.
- iv) E.M.D. : A DD or Bank Guarantee of Rs.1 lakh in favour of IIIT Guwahati.
- v) Annexure-III Bidder's Declaration.
- vi) A price bid copy (Proforma at Annexure-IV) leaving only the price column Blank.

3. Price Bid:

The price Bid shall comprise of the duly filled **Price-Bid** as per Proforma given in the tender document at Annexure-IV and shall be submitted separately in Envelope No.2. Conditional price bid shall be summarily rejected.

4. Opening and Evaluation of Bids:

Technical Bids will be opened at 2.30 p.m. in the Conference Hall of IIITG on 25.06.2018. Bidders or their authorized representatives will be present at the time of opening. And they will be required to give a brief presentation in front of the bid opening committee.

Technical Bids will be evaluated as follows:

- i) eligibility to bid will be ascertained as per the eligibility criteria mentioned above. Bids not meeting any of the eligibility criteria will be rejected at this stage
- ii) Bids meeting the eligibility criteria will be evaluated and given marks as per the details provided in Annexure V.
- iii) Bids obtaining the minimum marks or more will be technically qualified.

Only the price bids of technically qualified bidders will be opened. The date and time of opening of the price bids will be notified to the qualified bidders later. Shortlisted firms / agencies will be invited to attend the opening of financial bid. The lowest priced bid amongst the bidders whose price bids are opened will be offered the contract (for further details see the Price bid format in Annexure IV, and the Selection and Evaluation Process in Annexure V).

5. Interested Bidders Site Visit:

Before submission of Bids, all interested bidders are requested to visit the site to inspect and examine the site and satisfy themselves before submitting their tenders. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. All prospective bidders may ask clarifications if any to institute's representative during this meeting.



6. Validity of the Bids:

The tender submitted by the firm / agency shall remain valid for 60 days from the date of opening for the purpose of acceptance and award of work. No tenderer will be allowed to withdraw / alter / modify after submission of tenders within the bid validity period otherwise the EMD submitted by the tenderer would stand forfeited.

7. Duration of contract:

The contract shall be initially for 2 years. However, the contract may be renewed for another 3 years on year-on -year basis based on the satisfactory performance and mutually agreed upon terms. In case of unsatisfactory performance, the contract will be terminated by giving one months' notice.

At the end of each year, the non-wage component of the monthly charges will be increased based on the price index increase in the previous year. For example, if the wage component of the bill is 80%, the monthly bill at the beginning of year 1 is H , then if there is a 10% increase in the price index, the bill will be increased by 10% of 20% of H. The wage component will be increased whenever Govt. minimum wages increase (see the Price Bid format).

8. Award of Contract:

The successful bidder will be given the work order within 15 days from the finalization of the Tender. The bidder will then enter into an agreement with the Institute.

EMD will be liable to be forfeited if the tenderer selected for the work fail to accept and sign the formal agreement or to start the work on the date stipulated in the work order.

9. Security Deposit:

Upon entering into a contract/agreement, the successful bidder will submit a Security Deposit (SD) of Rs.1 lakh within 3 weeks or else the bidder may give in writing to convert the EMD to SD. The SD shall be released after 60days beyond the date of expiry of the contract.

The performance security will be furnished in the form of an account payee Demand Draft or Bank Guarantee drawn in favour of "The Director, IIITG payable at Guwahati.

In case of breach of any terms and conditions attached to this contract, the Performance

Security Deposit of the agency will be liable to be forfeited besides termination of the contract.



10. Schedule of Manpower requirement

The contractor, after studying and understanding the requirement of IIITG, shall fix a staff pattern for regular routine works in round the clock (24x7 hrs) and general shifts at his discretion. The contractor should indicate the no. of staff, category wise (Skilled, semiskilled and unskilled etc.) proposed to be deployed.

The skilled staff to be engaged by the contractor should have hands on experience, relevant licence/permit as applicable. They should be well versed with Indian Standards and knowledge of electrical and industrial safety norms.

11. Terms of Monthly Payment:

Payment will be made in the first week of the succeeding month upon submission of the bill in triplicate. Payment of the bill will be based on duly verified attendance sheet in respect of the persons deployed.

The agency will make payment to its staff on or before 10th day of each calendar month. As far as possible the payment towards monthly bill will be released within 3-4 weeks from the date of submission of bills in all respects.

During the course of the contract, any increase in the minimum wages as announced by the State Government (and applicable increase in ESI, PF) is applicable for the staff employed by the agency will be borne by the institute, however there will not be corresponding increase in other charges (see Price Bid Format).

TDS/Income Tax and penalties if any shall be deducted from the monthly bill.

12. Payment Procedure:

While submitting the bill for the next month, the services provider must file a certificate certifying the following along with ESI contribution sheet downloaded from ESIC Insurance Portal:-

- a) Wages of workers were credited to their bank accounts on (acknowledgment by bank enclosed).
- b) ESI Contribution relating to workers (Copy of challan enclosed with contribution sheet).
- c) EPF Contribution relating to workers (Copy of challan enclosed with contribution sheet).

In case it is found that there is under payment to the labourers under the contractor, the action will be taken including penalty on monthly bill. Repeated violation of such rules will compel the institute for actions including forfeiture of security deposit, black-listing of the contractor and cancellation of contract.



13. Penalty

In case of failure to operate the AC system/ Electrical system, following penalty shall be imposed. Failure to operate AC system and Internal electrical system (applicable to each system separately)

Penalty (to be deducted from the immediate next monthly bill) as per norms below:

- a) In case of absence of any staff, 1.5% of the daily wage and corresponding effect will be on contractors service charge.
- b) Failure to run AC system/Internal Electrical System (applicable to each system separately):
For a period above 1hr. up to 6 hrs. ₹ 1000.00
For a period above 6hrs. up to 9 hrs. ₹2000.00
- c) In case of non-maintenance of proper record in Register maximum Rs.500.00 per day.
- d) In case of unforeseen or peculiar circumstances beyond the instances above, the decision of the institute shall be final as far as imposition of penalty is concerned.

14. Rights of IIITG:

Director of IIITG reserves right to

- a) withdraw / relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.
- b) accept or reject any or all the tenders without assigning any reason whatsoever and his / her decision shall be final and binding on the Tenderer.
- c) terminate the contact at any time without assigning any reasons by giving a one month notice to the contracting agency/firm/company.
- d) suitably increase / reduce the scope of work put to this tender. In case of any ambiguity in the interpretation of any of the clauses in Tender document or the contract document, interpretation of the clauses by the IIITG shall be final and bindings on all parties.

15. Breach of Terms and Conditions:

Timely and un-interrupted service to the Institute is the essence of contract. If the quality of service rendered remains poor for a period of 15 days in spite of communication from IIITG, the contract may be terminated at the discretion of Competent Authority.

In case of breach of any terms and conditions as mentioned above, the Competent Authority shall have the right to cancel the contract without assigning any reason thereof and nothing will be payable by IIITG in that event the security deposit shall also stands forfeited.

If the services of the contractor are not found satisfactory or in case of breach of terms and conditions of the agreement, the contractor will be given warning notice and if the services are found still unsatisfactory the contract may be terminated by giving one month notice. During notice period both parties will discharge their obligations.



In case the contractor is required to (or decide otherwise) to discontinue the contract, he/she should give at least two months' notice to IIITG, and shall render the services till the alternate arrangements are made.

16. Settlement of Legal Disputes

Any legal dispute arising out of the contract as per this tender shall be exclusive jurisdiction of High Court in Guwahati subject to the provision of the Arbitration and Conciliation Act 1996 and any statutory modification or re-enactment thereof rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

17. Force Majeure

The term "Force Majeure" shall mean, acts of god, war revolt, riots, fire, flood and act and regulations of the Government of India or any of its authorized agencies. In the event either party being rendered unable by Force Majeure to perform their obligations to be performed by them under this agreement, the party affected shall notify the other party in writing within 7(seven) days of the occurrence of such alleged Force Majeure. Neither of the two parties shall be liable for any penalty/payment during the period of Force Majeure.

18. Scope of work

The scope of services covered under this contract agreement for operation and maintenance works in the Indian Institute of Information Technology buildings located in its permanent campus at village Bongora (near Airport) Guwahati includes the following:

Operation & day-to-day maintenance of internal & external electrical installations of the IIIT Guwahati in its permanent campus at Bongora including street lighting, Water treatment plant/ pump operations and other routine electrical works assigned by the authority of IIITG.

Operation & day-to-day maintenance of HVAC system of the IIIT Guwahati (in its Academic cum Admin Building) including keeping relevant records.

The detail scope of work is given in Annexure-I.



General Terms & Conditions:

1. Bids submitted after the deadline shall not be accepted under any circumstances whatsoever.
2. Conditional bid shall be outrightly rejected in the very first instance.
3. Tenderer and his authorized representative (with proper authorization letter) may choose to be present at the time of opening Technical and Price Bids.
4. The Earnest Money will be forfeited if the bidder rescinds from the offer. In case, the successful tenderer declines the offer of contract (or refuse to acknowledge or execute the contract/agreement within 15 days of award of work), for whatever reasons, his EMD will be forfeited.
5. The agency, if selected shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency after award of the contract.
6. The agency will not allow or permit his employees to participate in any trade union activities or agitation in the premises of the institute.
7. The agency shall appoint fully qualified and competent single point of contact for dealing official correspondence. The selected agency will enforce quick response time, customer care, quality and grievance redressal mechanism etc., They will maintain service escalation matrix.
8. The agency as an employer of its employees/workmen shall have exclusive right to appoint, substitute, suspend and terminate the services of any of their employees / workmen to fulfill their obligations under this agreement with enough reasons for doing so.
9. The employees/workmen employed by the agency shall always be under the direct and exclusive control and supervision of the agency and the agency at its own discretion may transfer its employees from one location to other.
10. The agency should ensure to maintain adequate number of manpower to meet the contractual obligation and also arrange a pool of standby manpower for special occasions.
11. The successful bidder shall furnish the following documents in respect of the manpower who will be deployed to IIITG before the commencement of work:
 - a) List of Manpower to be deployed by agency containing full details i.e. date of birth, marital status, address etc. (Bio-data of the persons with passport size photograph).
 - b) Certificate of verification of antecedents of persons by local police authority.
12. The selected agency shall provide name badges and identity cards, bearing the photograph of the personnel and information such as name, date of birth, age and identification mark etc.
13. Contractor should provide Uniforms, Shoes, safety and protection gear, Identity cards etc., to the staff deployed, at no extra cost to the Institute.
14. The contractor will cover its employees under PF and ESI scheme. The proof of such payment shall be submitted to IIITG along with Bills. Also, the employees to be covered under workmen's compensation act 1923 for injury/death.



15. IIITG will not be responsible for any injury, accident, disability, or loss of life to the contractor or to any of its personal that may take place while on daily or conservancy duties. Any compensation or expenditure towards treatment of such injury, accident or loss of life shall be the sole responsibility of the contractor.
16. The selected contractor will pay prescribed minimum wages of respective categories to its staff as per Government of Assam norms as on the date in existence or revised/changes in the future. The selected agency will be responsible for compliance of all statutory provisions relating to Provident Fund, and Employees State Insurance etc. in respect of the persons deployed by it at IIITG.
17. The wages to the workers under the contractor/Agency will be paid as per latest circular of Labour and Welfare Department, Govt. of Assam vide ref. no.ACL/43/2004/8240-306 Dated 30.05.2017. The breakup is as provided below:

Sl. No.	Description	Category of Manpower			Skilled (ITI holder or equivalent)
		Unskilled	Semi skilled	Skilled (other than ITI holder)	
1.	Basic Wage + VDA per month	7722.00	8955.60	10,811.70	11,429.40
2.	EPF: 13.15% on ceiling amount of 15000.00	1015.44	1177.66	1421.74	1502.97
3.	ESI (4.75%) per month	366.79	425.39	513.55	542.90
4.	Total: Sl. No. 1 to 3 (round off)	9104.00	10,559.00	12,747.00	13,475.00

Note:

- a) Bonus, Uniform expenses will be borne by the contractor.
 - b) For daily wages/VDA etc., the bidder will follow the latest circular of Labour Welfare Department, Govt. of Assam. In case the any revision in the above rates on or before the date of submission of Tender, the bidder may quote as per the revised circular.
 - c) Increase in DA or basic wages as and when applicable will be paid by the Institute as per the terms of the Financial Bid.
18. The staff deployed by the contractor shall not be entitled for leave, claim, pay, perks and other facilities which may be admissible to casual, ad-hoc regular / confirmed employees of IIITG. Even after termination of the contract also, the persons deployed by the contractor shall not be entitled to any such claims.
 19. The selected agency shall also be liable for depositing all taxes, levies, Cess etc. on account of service rendered by it to IIITG to concerned tax collection authorities from time to time as per extant rules and regulations.
 20. The engagement of personnel by the contracting agency/firm/organization will solely be at their discretion, as per usual norms and qualification and in no way make them entitled for any job or employment or permanency or any incumbency status in IIITG.



Annexure-I

Scope of Works

- A. Scope of work for operation & day to day maintenance services of electrical system of IIIT Guwahati.**
1. Attending and operating smoothly Institute's Water supply & treatment plant / pumps including routine operations such as back wash, routine dosing etc. as per Water treatment plant standard operating procedure. Pumps to lift water to overhead tanks must be run twice a day: 7 am, and 6 pm.
 2. Attending and operating smoothly Institute's Fire-fighting pumps/system as per standard operating procedure.
 3. Attending to complaints relating to any type of problems in power supply, lifts, electrical fittings/ fixtures, exhaust fans, switches, sockets, DBs, MDBs, motor starters, fire alarm system, internal telephone & LAN wirings etc. and rectifying defects, replacing components. Components to be supplied by the department or as included elsewhere in the tender, but minor accessories like insulating tapes, screws, nut & bolts, hacksaw blades, drill bits, PVC & metal inserts/ fasteners, PVC insulation tape etc. shall have to be provided by the contractor. Lift maintenance will be by the supplier or his representative of the lifts. Contractor's duties will be to attend to lift operation and configuration in case of a minor or temporary failure, and to intimate the supplier in case of a permanent fault.
 4. Periodic checking and cleaning of light fittings and fans – at least twice in a year or as directed by the Engineer – in- charge.
 5. Switching OFF & switching ON of the water coolers & water purifiers during night & morning respectively in Academic cum Admin Building.
 6. Switching OFF & switching ON of the lifts during night & morning respectively.
 7. Periodic checking, cleaning etc. of all the Electrical installations, MDBs, SDBs, DBs, etc. for loose connections and reconnections including replacement of lugs etc. (cost of cable lugs not included in the scope covered under this item).
 8. Replacement of MCCB, MCB, Isolators, cable lugs, switches, sockets, fan regulators, telephone, computer outlets etc. (materials to be supplied by the department).
 9. Periodic checking and recording of readings for Electrical meters as per direction of the Institute.
 10. Checking and minor repair works if needed, in the electrical machines/ appliances/ equipment of the laboratories and other areas of the Institute as and when required.
 11. Replacement of all components (labour part only) of light fittings, ceiling/ exhaust fans, telephone, computer wiring/ outlets etc. required for rectification/ repair works.
 12. Measurement of earth resistance of the earthing installations at least once in a year and checking the earth connections etc. for effective earthing of the system.



B. Scope of work for operation & day-to-day maintenance of the AC system.

1. All indoor units shall be switched on (through remote), according to occupancy. Units shall also be switched off when rooms are not in use.
2. Temperature, fan settings of IDUs shall be checked periodically – twice in a week. The outdoor units (ODU) shall be kept switched on all the time.
3. The power distribution boards for the outdoor units shall be checked every week for loose connection and other abnormality and corrective measures shall be taken promptly, if required.
4. Cleaning of IDU filter, fan etc. and also cleaning of ODUs are excluded from the scope, which are included in the warranty service of the company. However, necessary records of such services rendered by the company shall be kept by the contractor.
5. In case of any abnormality/ defect in the system, the matter shall be immediately brought to the notice of the the company providing warranty / AMC services.



Technical Bid Proforma

Technical bid Proforma for Operation and Maintenance External and internal electric installations, HVAC systems, water treatment plant, fire fighting system etc. at the permanent campus of Indian Institute of Information Technology Guwahati(IIITG), Bongora, Guwahati.

Tender No.....

dated.....

A. Firm Details:

1.	Name of the Firm/Company/Agency (Attach a copy of registration)			
2.	Name of the Director/Proprietor/Head etc.			
3.	Address of the Registered office, Local office in Guwahati			
	Whether ISO certified. If so enclose the copy of relevant certificate.			
4.	Contact Details: Phone/Fax/Mobile Nos. Email Website if any			
5.	PAN No./TIN (Attach a copy)			
6.	GST Registration No. (Attach a copy)			
7.	Labor Commission Registration No.			
8.	EPF Registration No.			
9.	ESI registration No.			
10.	Financial Turnover in last Three FYs (in lakhs) Attach a copy of Audited statement of each)			
a.	FY: 2015-16			
b.	FY: 2016-2017			
c.	FY:2017-18			
11.	List of similar contracts with reputed institutes/organizations/PSUs/University etc.			
	Name of the Organization	Contract Value	Duration	
a.				
b.				
c.				
d.				
12.	Tender fee Details (Enclose the DD with Technical Bid)		DD No..... Dtd..... Of.....Bank	
13.	EMD Details (Enclose the DD with Technical Bid)		DD No..... Dtd..... Of.....Bank	



B. Manpower Proposed to be Deployed

Describe how manpower will be deployed. If a fixed number of persons are to be deployed for the whole day, then provide details of the number of such persons in each category of workers that will be deployed. Give the wages that will be paid to them which have to be as per the Govt. requirements on minimum wages.

If persons are to be deployed for fixed hours only, then provide details of how many will be deployed during which times (category wise). It is presumed that in this model, the persons deployed will move to other workplaces when they are not engaged at IIITG.

Provide biodata of semi-skilled and skilled persons to be deployed.

Signature and seal of the bidder



Annexure-III

Bidder's Declaration

I,Son/Daughter of Shri..... Proprietor/
Partner/Director/ Authorized Signatory of M/s.....am competent to sign this
declaration and execute this tender document.

I have carefully read and understood all terms and conditions of the tender and hereby convey my
acceptance of the same.

The information/documents furnished along with the above application are true and authentic to the
best of my knowledge and belief.

I/We am/are well aware of the fact that furnishing of any false information/fabricated documents
would lead to rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.

Signature of the Authorized Person

Date:.....

Full Name.....

Place:.....

Company Seal.....



ANNEXURE-IV

PRICE BID

Price Bid for Operation and Maintenance External and internal electric installations, HVAC systems, water treatment plant, firefighting system etc. at the permanent campus of Indian Institute of Information Technology Guwahati(IITG), Bongora, Guwahati.

Tender No. No.....

dated.....

Sl. No.	Name of Service	Rate per month	Amount per month
A	B	C	D
1	Total Charges towards Operation and Maintenance External and internal electric installations, HVAC systems, water treatment plant, firefighting system etc.	Lumpsum	
2	Percentage of item 1 as labour charges	%	-
3	Total Yearly: Column D of SL No 1 *12	-	
4	GST (on column D of item 3)	18%	
5	Total Yearly Charges (column D of 3 + 4)	-	

Total Yearly in Words:

Note: Bidder has to provide the percentage of labour charges that is to be considered to be the wages component of the tender. This percentage will be used to increase the payment due in a month if wages are increased by the Govt. of Assam. For the purpose of price comparison, it will be assumed that there will such a wage increase for six of the twelve months of the contract of 10%.

Example: If Total charges under Sl No.1 are 200, percentage as labour charges under SL No. 2 is 80%, then with a wage increase of 10% after six months then the yearly charges will be (excl. GST): $200 * 12 + ((200 * 0.80) * 0.10 * 6 = 2496.00$. This will be used for price comparison with other bids.

Signature of the Authorized Person

Date:.....

Name of Bidder.....

Place:.....

Company Seal.....



Selection and Evaluation Process

Technical bids will be scrutinized as per the eligibility criteria laid down in the bid document vis-à-vis the supporting documents submitted by the bidders. The parameters to be considered for Technical Evaluation and the maximum marks for each parameter of the technical bid is as under :

SL. No.	Parameters	Marking schemes	Maximum Marks	Min. marks required for Qualification
1	Bidders credibility (Type of company, certification for quality, Turn Over etc.).	5 marks for Annual turnover between 50 Lakh to 1 Cr., 10 marks for Turnover 1-5 Cr. 15 Marks for turnover above 5 Cr.	15	7
2	Past experience in carrying out similar works (Type and Number of Organization served, Contract value, Govt. organizations/Public Sector Units/large, reputed private companies etc.).	10 marks for 2 similar works (not less than annual value 10 Lakh each) and 2 mark for each such additional work order subject to a maximum of 20 marks	20	10
3	Proposed Work plan, Technicality/ manpower credentials, Manpower deployment schedule, past experience certificates indicating quality of work	Proposed Work plan (1-3) Manpower credentials (3-7) Quality of previous work (1-5)	15	8
Total			50	25

Note:

1. A bidder has to score at least the minimum marks under each category mentioned above and also an overall minimum score of 25 in the technical evaluation in order to be technically qualified.
2. Only the Financial bids of technically qualified bidders will be opened.
3. The bidder offering the lowest price (as per calculations shown in the Price Bid format in Annexure IV) among the technically qualified bidders will be offered the contract. In case of a tie in prices, the bidder with the higher technical score will be declared as the successful bidder.